

GENERAL ASSEMBLY OVERVIEW & REGISTRATION GUIDE



WORLD

DESIGN
ORGANIZATION



OVERVIEW

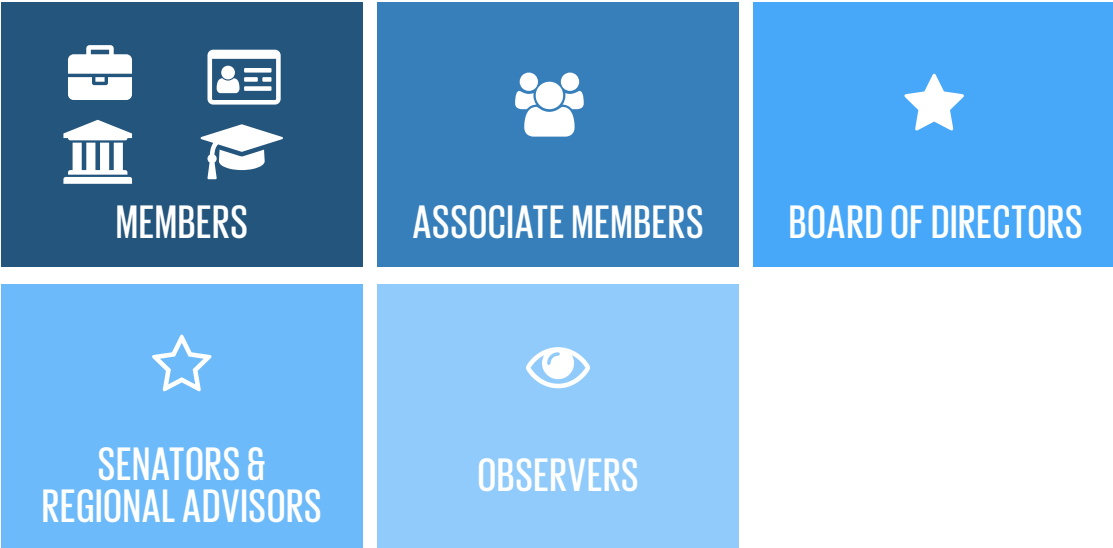
What is the general assembly?

Convening biennially, the general assembly defines the direction of the organization and elects the Board of Directors for the subsequent two-year term.

It is the highest decision-making body of World Design Organization (WDO)[™] and possesses full authority to implement the aims of the organization.

Who can attend?

All members in good standing can attend the general assembly; membership fees must be paid in full in order to be represented.

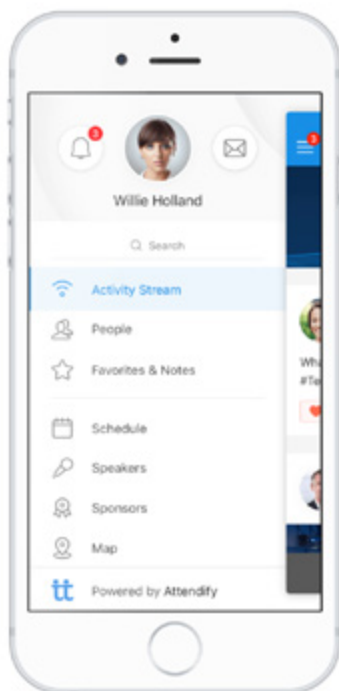


Agenda

The Board of Directors sets the agenda for the two-day assembly, and incorporates items proposed by members as stipulated in By-law 5.

The agenda includes the following items:

- **QUESTIONS FROM THE MEMBERSHIP**
- **APPROVAL OF AMENDMENTS TO CONSTITUTION AND BY-LAWS**
- **REPORTS FROM THE PRESIDENT, SECRETARY GENERAL AND TREASURER**
- **UPDATES ON ACTIVITIES AND DIRECTION OF THE ORGANIZATION**
- **ELECTION OF THE NEW BOARD OF DIRECTORS**
- **WORKSHOPS ON PRIORITY TOPICS**
- **WORLD DESIGN CAPITAL 2020 ANNOUNCEMENT**
- **WORLD DESIGN MEDAL PRESENTATION**
- **ADDRESS FROM PRESIDENT-ELECT**



Download the WDO app

Discover our new WDO branded event app that not only encourages participant engagement and networking but is also an efficient and eco-friendly way to share event materials, venue and accommodations information, speaker profiles, workshop sessions and background documents.

Where to download

The app is available in the Apple App Store (iOS 8.0 and later) and the Google Play Store (Android 4.1 and later). If you don't have either platform, please contact us at web@wdo.org.

Further reading

For more information on the operations of the general assembly, please consult on the app or the WDO Constitution & By-laws, which is available through the members' area of the WDO Website.

Electronic Voting

This is an exciting GA, our first as the World Design Organization and we urge all members to join us in person. However, if you absolutely cannot attend, you will have an opportunity to vote electronically using our event app. Electronic voting eliminates the need for proxies and gives all members the right to select their WDO leadership, whether they can attend the GA or not. Advance electronic voting for the Board will open as of 12 September and close on 14 October. The 2017-2019 WDO Board of Directors will be announced on Day 2 of the General Assembly, 15 October.

GENERAL ASSEMBLY PREPARATION

Note: The Secretariat has set the following deadlines to facilitate timely preparations for the event. Your collaboration is greatly appreciated.

Proposing amendments to the constitution

Members may propose amendments to the constitution. Proposed amendments should be submitted to the Secretariat (office@wdo.org) no later than **14 May 2017**.

Proposing items for the agenda

Members may propose items for the general assembly agenda. Proposed agenda items should be submitted to the Secretariat (office@wdo.org) no later than **14 June 2017**.

Nominations for the Board of Directors

Members must submit their board member nominations no later than **14 July 2017** through RegOnline.

Preparing to nominate Board members

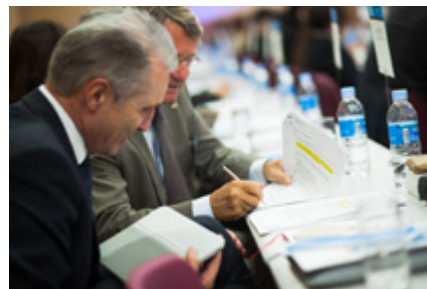
Members in good standing preparing to submit nominations for the Board of Directors should consider the following requirements for an effective board:

- REGIONAL BALANCE
- PILLAR REPRESENTATION
- GENDER BALANCE
- PROFESSIONAL EXPERIENCE
- EXPERTISE

Online Registration

The deadline to register online for the general assembly is **29 September 2017**. Those who wish to register on-site must verify as a member in good standing.

Member workshops



We are planning a bold and exciting programme for this general assembly and invite you to attend in great numbers to be a part of an interactive experience. Our member workshops will provide you with an opportunity to share the important work you're carrying out for the industrial design profession and explore the ways in which we can better collaborate to achieve our mission of Design for a better world and aligning everything we do with the UN Sustainable Development Goals.



WDO Members will be divided into small working groups to facilitate discussions and feedback. Please come prepared to briefly discuss your organization and any past, current or future projects or initiatives that may be of interest to other WDO Members. More information about the workshops will be provided on our event app and on the members area of our website as they become available.

Key Dates

14 MAY 2017 Deadline to propose amendments to constitution*	14 JUNE 2017 Deadline to propose items for the agenda*	14 JULY 2017 Deadline to nominate Board of Directors members* Circulation of proposed amendments to constitution	12 SEPT 2017 Circulation of Agenda Package Electronic voting begins at 10:00 (GMT -5)
29 SEPT 2017 Deadline to register online at 23:59 (GMT-5)	10-16 OCT 2017 Torino, City of Design, exhibition, tours, and workshops	14-15 OCT 2017 30th General Assembly Electronic voting ends 14 Oct at 14:00 (GMT +2) World Design Medal Ceremony	16 OCT 2017 First board meeting of 2017-2019 Board of Directors

REGISTRATION GUIDE

Registration for the general assembly is managed via the registration system hosted by RegOnline.

Through online registration you can:

- REGISTER FOR THE GENERAL ASSEMBLY
- SUBMIT NOMINATIONS FOR THE BOARD OF DIRECTORS*
- ACCESS & DOWNLOAD THE WDO APP

Note: If the browser window is closed during a registration session, all information previously entered will be saved into the system and will reappear when you log in to complete the registration at a later date.

**Voting Members in good standing only*

Log in

Each member is provided with a personalized link to access the registration system.

The email address of the Official Contact within your organization and the unique registration password provided are required to log in.

Example:

Email:

johnsmith@companyabc.com

Password:

Board nominations

Members (excluding Associate Members) may nominate one (1) candidate for President-elect and up to nine (9) candidates to serve as members of the Board of Directors, providing nominees meet the following criteria:

- REPRESENT A MEMBER IN GOOD STANDING WITH WDO
- AGREE TO BE NOMINATED AND SERVE IF ELECTED

THE DEADLINE FOR BOARD MEMBER NOMINATIONS IS 14 JULY 2017.

Note: Upon receipt of new candidate nominations, the Secretariat will confirm eligibility and availability to run directly with the nominated candidate. The Secretariat will contact you if we require any clarification on your nomination.

Attendance at the general assembly

Register delegates

As stipulated in Article 10 b) of the constitution, each member organization is entitled to have two (2) delegates in attendance at the general assembly. In keeping with the spirit of our new direction, we encourage you to name a young industrial design representative of your organization as the second delegate.

Note: It is the responsibility of each delegate to verify and complete the visa application process to ensure access to the host country for the duration of the event.

Delegates that require a visa to enter the host country must check the appropriate box on the registration screen so that a letter of invitation can be prepared by the Secretariat.

The visa application process should be initiated as early as possible to offset any processing delays.

Verify

Members may verify their detailed registration information by clicking on the name of their organization and make any necessary changes.

Confirmation

To complete registration, members must click "Finish Your Registration". A confirmation page will appear to indicate that registration has been successfully completed and the Secretariat will be notified by email that your registration is complete.